

BOARD MEETING MINUTES EDMOND FAMILY COUNSELING, INC.

July 25, 2023

Therapist Showcase: Marci Stevens discussed her GirlStrong activity with the board.

The meeting was called to order at 12:21 pm by Kathy Matthews. Those in attendance were Donna Costello, Mike Largent, Sarah Brown, Mary Johnston, Lisa Trent, Kathy Matthews, Bob Rowley, Lynne Rowley, Bill Hesse, Stephanie Coy, and Dewayne Crunk. Staff members: Sheila Stinnett, John Goetz, Justice Hernandez, Lynn Reese, Lisa Kadavy, and Katie Golden Absent: Aimee Yarbrough, Mike Largent, Chelsea Bradshaw, Cathey Bugg

Consent Agenda Items Presented: A motion was made to approve the consent agenda by Lynne Rowley and seconded by Lisa Trent. The board unanimously approved. Lynne Rowley requested that the BHOP, FTOP, and strategic planning quarterly reports be pulled for separate discussion. A correction was made to the strategic planning report and a motion was made to approve the three reports by Lynne Rowley and seconded by Lisa Trent; the board unanimously approved.

Old Business:

Possible consideration and vote to create a standing community liaison for the board: Stephanie Coy volunteered to be the community liaison for the board. A motion to approve was made by Bob Rowley and seconded by Lisa Trent; the board unanimously approved.

Update on safety upgrades to doors: Ed Humes is still waiting for the parts to come in. He will let us know when he can come install the new locks.

Update on opening of NorthCare's new facility in Edmond: Sheila met with NorthCare and updated the board on their progress with the new facility.

New Business:

Possible consideration and vote to approve CARC contract and juvenile court MOU: A motion was made to approve the CARC contract and juvenile court MOU for FY'24 by Donna Costello and seconded by Mary Johnston; the board unanimously approved.

Possible consideration and vote to approve FY'24 OAYS contract: A motion to approve the FY'24 OAYS contract was made by Lisa Trent and seconded by Dewayne Crunk; the board unanimously approved.

Possible consideration and vote to approve revised job descriptions: The board reviewed the job descriptions and made a change to the physical activities section. A motion to approve the job descriptions with this revision was made by Lisa Trent and seconded by Bob Rowley; the board unanimously approved.

Update on FY'23 OJA contract overage: A request was submitted to OJA for any available funds to cover our FY'23 overage.

Discussion on OJA visit and financial audit: OJA is coming to observe a GirlStrong group on August 4th. Our OJA financial audit is scheduled for August 10th.

Update on rebranding workshop: The rebranding committee met and will be hosting a workshop for all board and staff on August 11th.

Board Resources:

Reminder of annual board meeting: Annual board meeting will be Aug 29th at 11:30. Board members were updated on their committee assignments and term lengths.

Legislative Focus of The Month: None

Committee Reports

Financial Committee:

- Possible consideration and vote to approve June 2023 Treasurer's Report: A motion to approve the June 2023 treasurer's report was made by Donna Costello and seconded by Lynne Rowley; the board unanimously approved.

Fund Raising: Katie Golden reported that we will be reaching out to Boe Parrish for this year's event speaker and that we have decided on April 13th for the date. The fundraising committee is also looking for a donor management software.

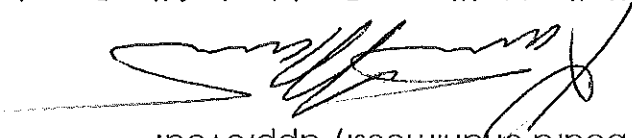
Hope for Families: Sheila received a financial statement and audit for Hope for Families.

Public Relations:

-EFC has ads in all three back-to-school editions of Edmond Life & Leisure
-Katie golden went to a chamber event and spoke to city council members
-K.A.R.E. boxes are set for the beginning of August
-GirlStrong groups are filled for the rest of the summer

Professional Development & Oversight Committee: None

A motion to adjourn was made by Bob Rowley and seconded by Donna Costello. The board unanimously approved.



Kathy Matthews, President of the Board of Directors
Edmond Family Counseling, Inc.